

FV0019

OPTAC Fleet Viewer v5 Backup/Restore

Description: How to backup/restore the OPTAC Fleet Viewer database

Product: OPTAC Fleet Viewer v5



REQUIREMENTS:

- ✓ OPTAC Fleet Viewer v5 installed on a computer that meets the System Requirements
- ✓ OPTAC software license key connected to computer

PURPOSE:

This guide demonstrates how to backup and restore a database.

EXPLANATION:

- 1. Creating a Backup
 - 1.1. Double click on the OPTAC Fleet Viewer icon on your desktop to open the software.



Figure 1

1.2. Log into the software by entering your Username and Password and clicking 'Login'.

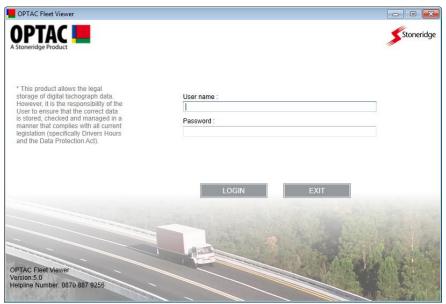


Figure 2

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1.1. Click on the 'Maintenance' icon.



Figure 3

1.2. Select the 'Backup database' option and click 'Next'

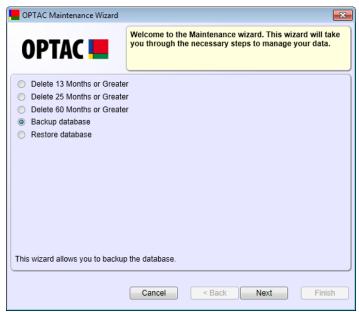


Figure 4

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1.3. Click 'Browse' to open the browse window.

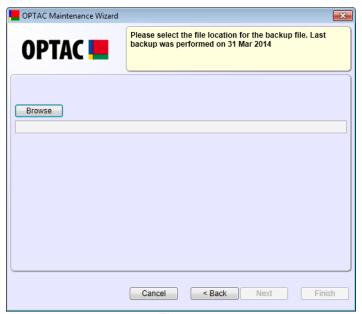


Figure 5

1.4. Select the folder where your backup should be stored. Enter a new filename for the backup and click 'Save'.

Note: It is recommended that the backup is stored on a removable disk or a network location. Also we suggest that you include the backup date in the filename.

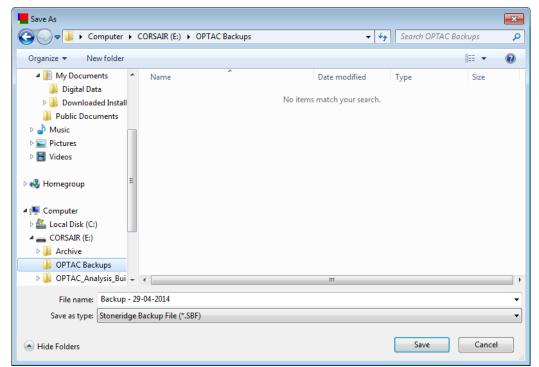


Figure 6

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1.5. Click 'Next' to confirm the selected backup location and filename.

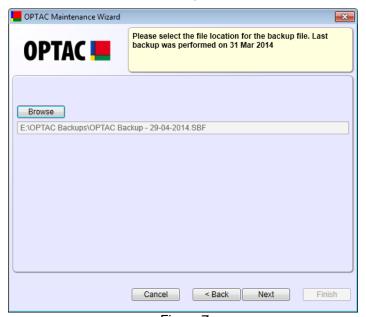


Figure 7

1.6. Once the backup process has completed click 'Finish' to close the backup screen.

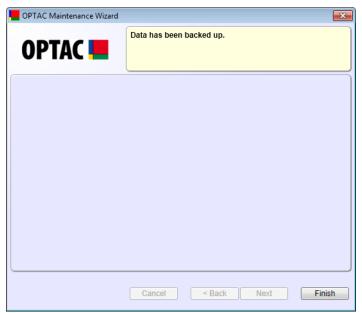


Figure 8

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2. Restoring a Backup

2.1. Double click on the OPTAC Fleet Viewer icon on your desktop to open the software.



2.2. Log into the software by entering your Username and Password and clicking 'Login'.

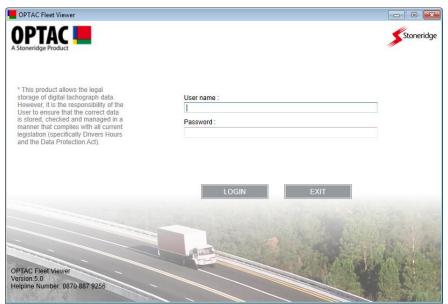


Figure 10

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2.3. Click on the 'Maintenance' icon.



Figure 11

2.4. Select the 'Restore database' option and click 'Next'

Note: Restoring a backup will overwrite your existing database

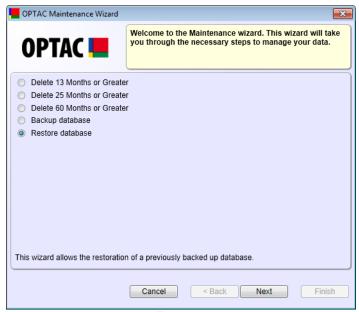


Figure 12

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2.5. Click 'Browse' to open the browse window.



Figure 13

2.6. Select the backup file that you wish to restore and click 'Open'.

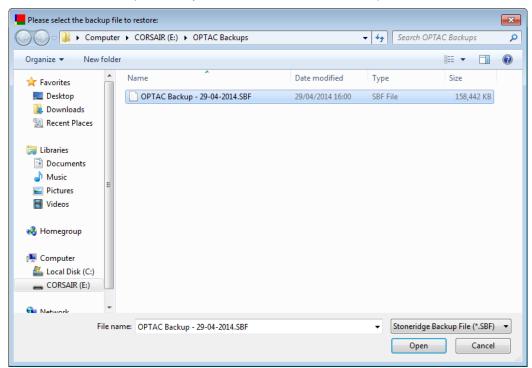


Figure 14

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2.7. Click 'Next' to restore the selected backup file.

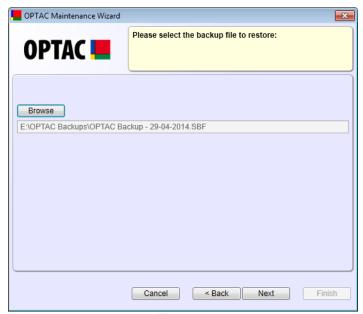


Figure 15

2.8. Once the restore process has completed click 'Finish' to close the restore backup screen.

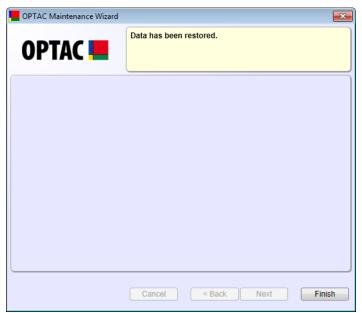


Figure 16

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