



FV0009

OPTAC Fleet Viewer v5 View Data – VU Download

Description: How to view digital vehicle information

Product: OPTAC Fleet Viewer v5

REQUIREMENTS:

- ✓ OPTAC Fleet Viewer v5 installed on a computer that meets the System Requirements
- ✓ OPTAC software license key connected to computer
- ✓ VU file (vehicle data) imported into OPTAC Fleet Viewer

PURPOSE:

This guide demonstrates how to view digital information relating to downloaded vehicle data.

EXPLANATION:

1. Double click on the OPTAC Fleet Viewer icon on your desktop to open the software.



Figure 1

2. Log into the software by entering your Username and Password.

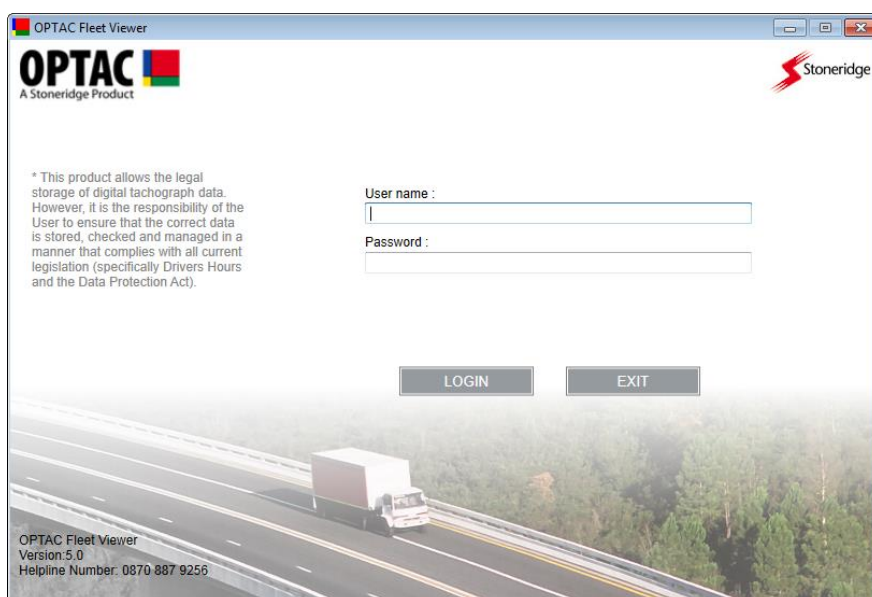


Figure 2

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- Click on the 'View Data' icon.

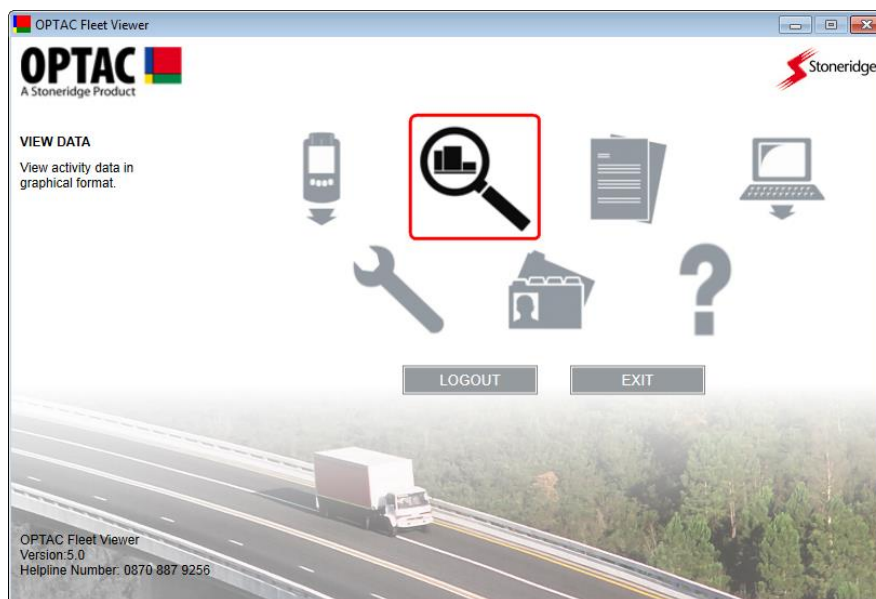


Figure 3

- Select the 'Downloaded VU data' option and click 'Next'.

Note: this option displays the vehicle's information based on the VU download only

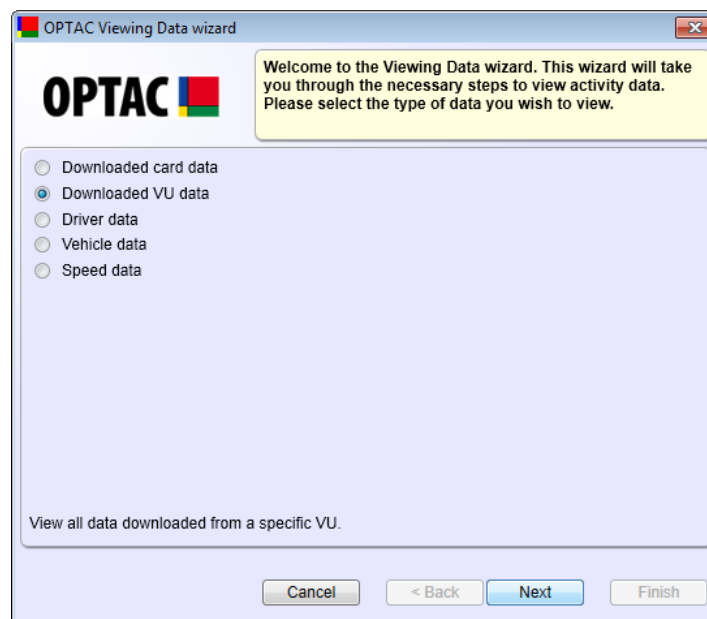
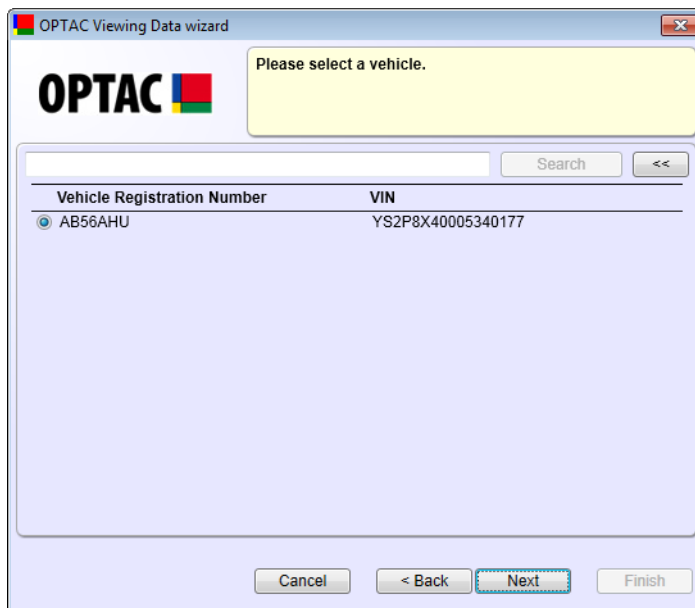


Figure 4

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5. Select the vehicle that you would like to review and click 'Next'.



The screenshot shows the 'OPTAC Viewing Data wizard' window. At the top, there's a yellow box with the text 'Please select a vehicle.' Below this is a search bar with a 'Search' button and a '<<' button. A table lists vehicle information:

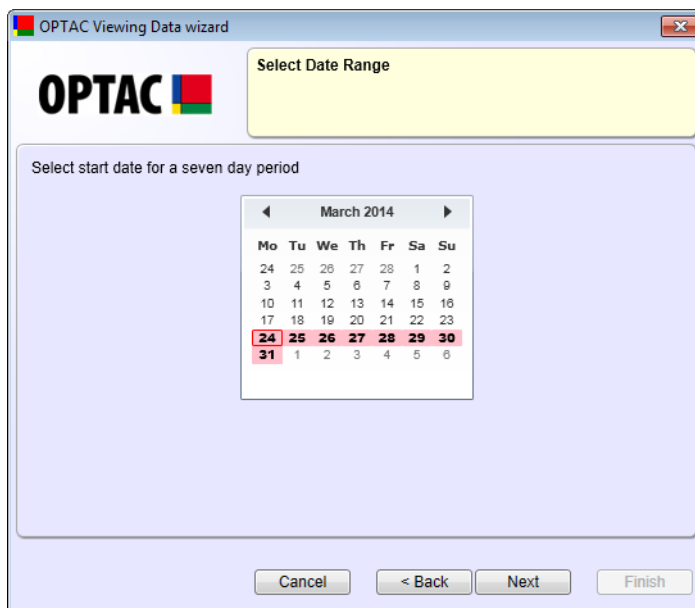
Vehicle Registration Number	VIN
<input checked="" type="radio"/> AB56AHU	YS2P8X40005340177

At the bottom, there are four buttons: 'Cancel', '< Back', 'Next', and 'Finish'. The 'Next' button is highlighted with a dashed border.

Figure 5

6. Select the start date for the seven day period you would like to review and click 'Next'

Note: Dates containing data are highlighted RED and are BOLD. To change the Month click the arrows either side of the Month/Year text.



The screenshot shows the 'OPTAC Viewing Data wizard' window. At the top, there's a yellow box with the text 'Select Date Range'. Below this is a section titled 'Select start date for a seven day period'. It contains a calendar for March 2014. The dates 24, 25, 26, 27, 28, 29, and 30 are highlighted in red and bold. The date 31 is also highlighted in red but not bold. At the bottom, there are four buttons: 'Cancel', '< Back', 'Next', and 'Finish'. The 'Next' button is highlighted with a dashed border.

Figure 6

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7. The selected 7 day period will be displayed.



Figure 7

7.1. Clicking on the image for one of the shown days will zoom in to that specific record.



Figure 8

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- 7.2. When zoomed in to an individual day, hovering the mouse over an activity will highlight it and show a box displaying details about the activity.

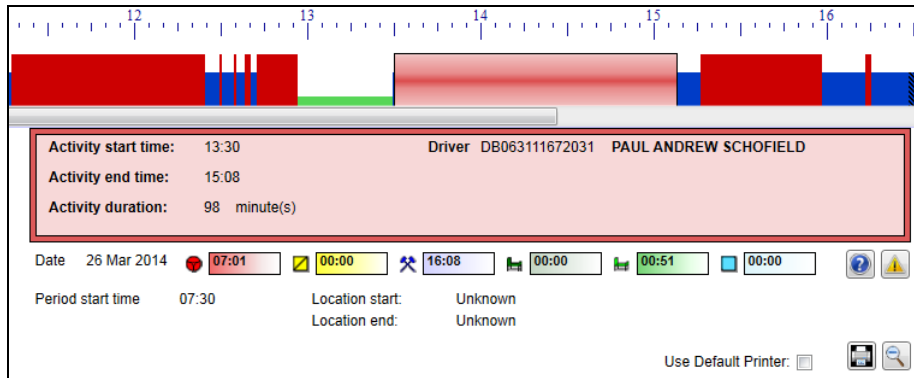



Figure 9

- 7.3. Clicking the  icon will show a list of activities where no driver card is inserted.

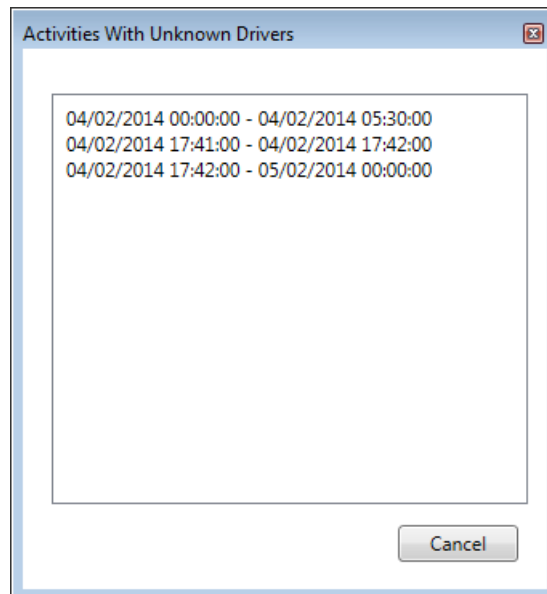



Figure 10

7.4. Clicking the  icon will show a list of digital overlaps.

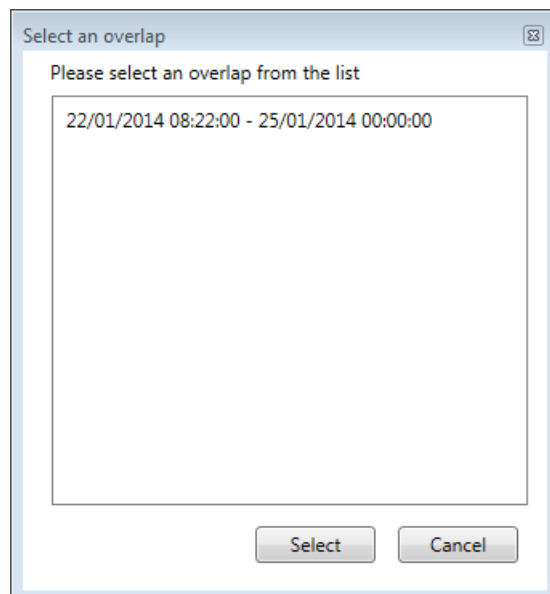


Figure 11

7.5. Clicking on the zoom in button at the top right of the window will zoom in on all records.

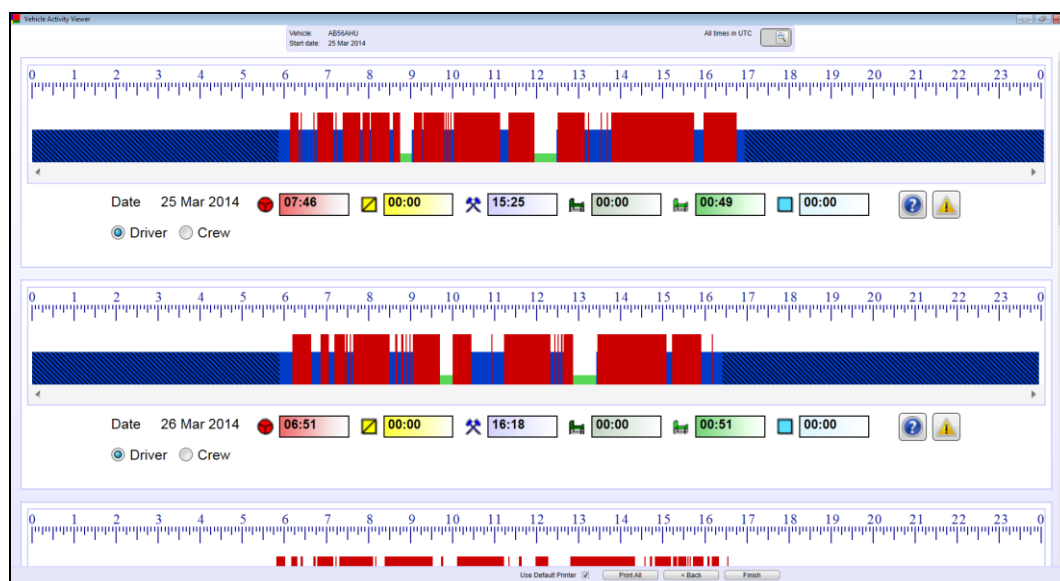


Figure 12

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- 7.6. Clicking on the zoom out button at the top right of the window will zoom out and show all 7 days at once.

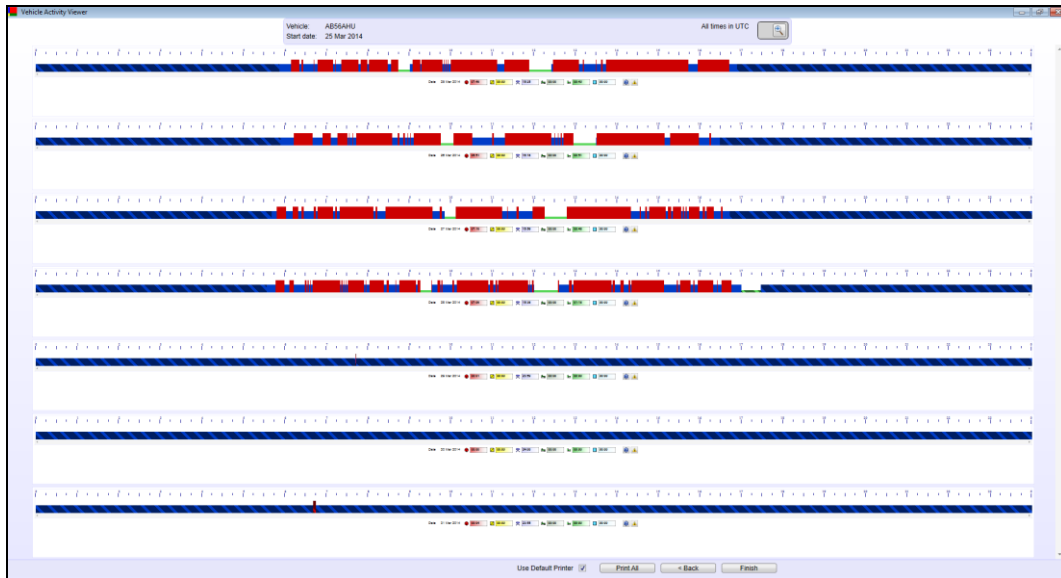








Figure 13

8. Each activity mode is shown displayed in a specific colour. Both the symbol colours and colours on the bar graphs relate to one another. (i.e. the red drive symbol implies that the red activities on the bar graph are drive activities). Below is a key for all activities.

Note: Ferry will be shown on the bar graph as a pink line

-  Drive
-  Periods of Availability (P.O.A.)
-  Other Work
-  Rest
-  Break
-  Out of Scope

9. Any activities recorded where no driver card is inserted will show containing diagonal lines.

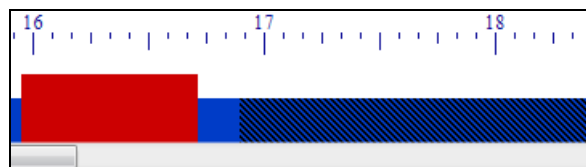


Figure 14

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