



FV0007

OPTAC Fleet Viewer v5

Import data from a folder

Description: How to import from a user specified folder

Product: OPTAC Fleet Viewer v5

REQUIREMENTS:

- ✓ OPTAC Fleet Viewer v5 installed on a computer that meets the System Requirements
- ✓ OPTAC software license key connected to computer

PURPOSE:

This guide demonstrates how to import digital data from a folder on your computer to the OPTAC Fleet Viewer Software.

EXPLANATION:

1. Double click on the OPTAC Fleet Viewer icon on your desktop to open the software.



Figure 1

2. Log into the software by entering your Username and Password and clicking 'Login'.

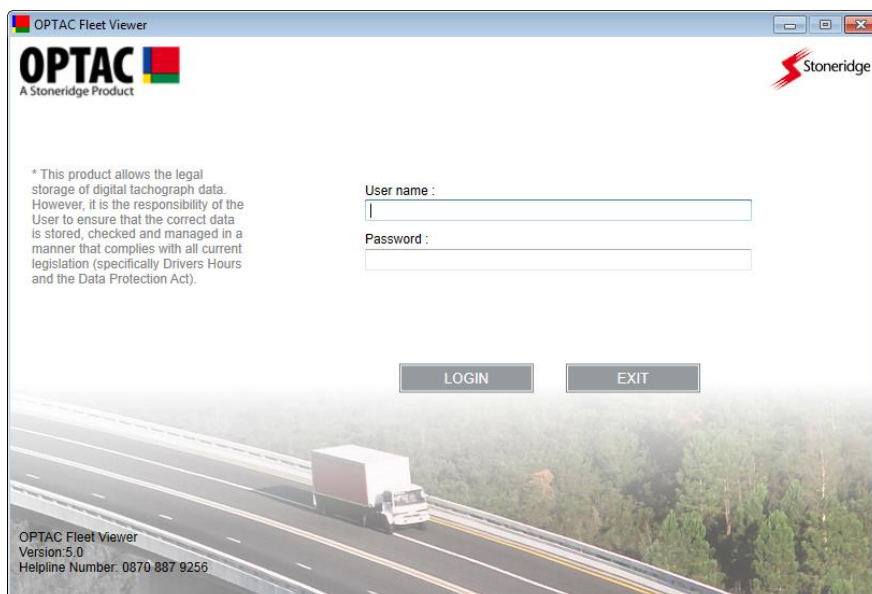


Figure 2

Stoneridge Electronics Ltd
Customer Support: +44 (0)1382 866302
Technical Support: +44 (0)1382 866356
Fax: +44 (0)1382 866341
Email: helpdesk@stoneridge.com
Web: www.optac.info

- Click on the 'Data Centre' icon.



Figure 3

- Select the 'Import Data' option and click 'Next'.

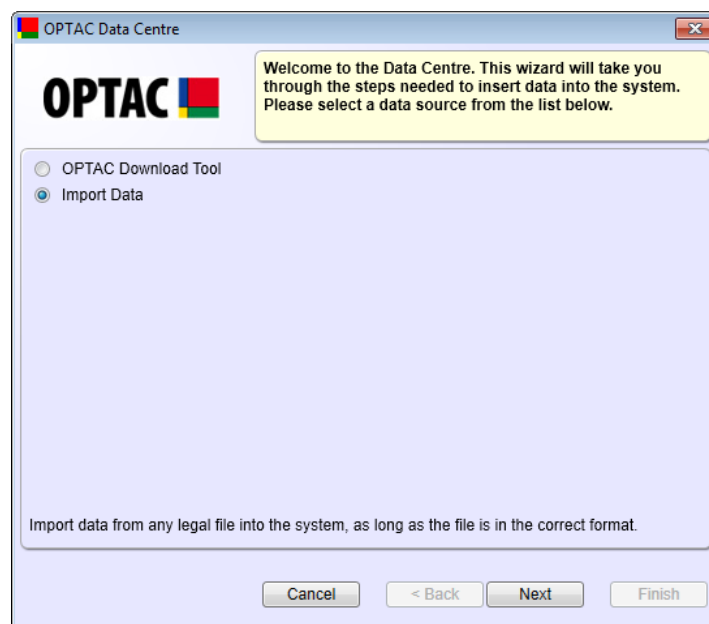


Figure 4

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5. Click 'Browse' to open the browse window.



Figure 5

6. Select the folder where your digital data is located and click 'OK'

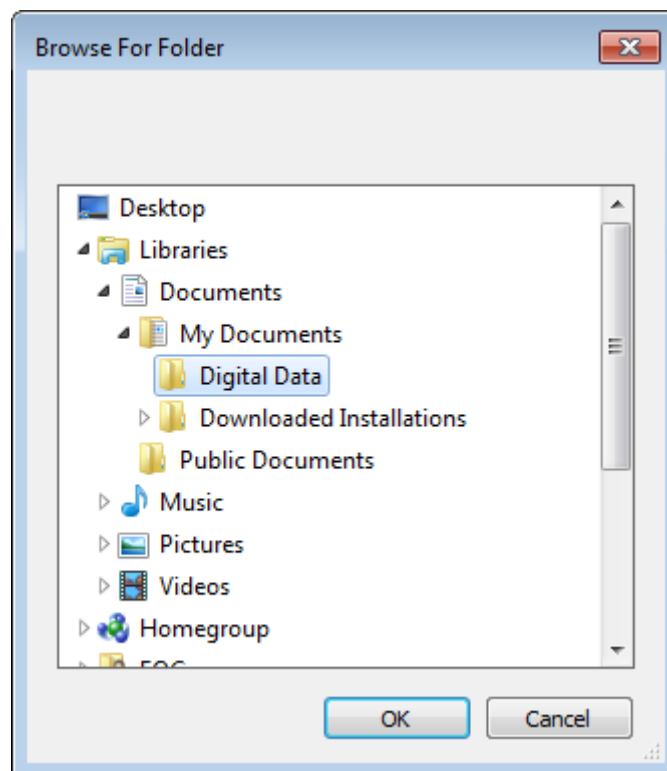


Figure 6

- Click 'Next' to confirm the selected import location.

Note: selecting the 'Include files from sub-folders' option will allow you to import data from any sub-folders in the selected import location.

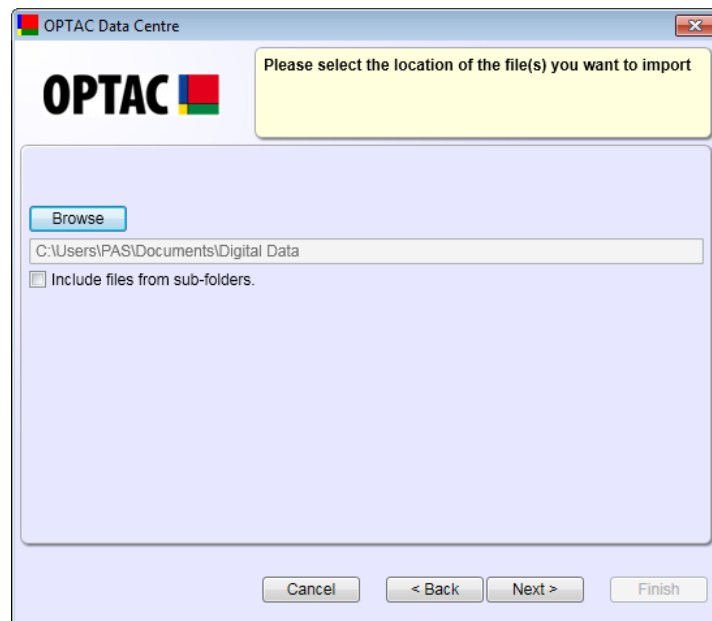


Figure 7

- Select the 'Legal File Extensions' option and click 'Next'.



Figure 8

9. Select the Driver/Vehicle downloads to be imported and click 'Next'.

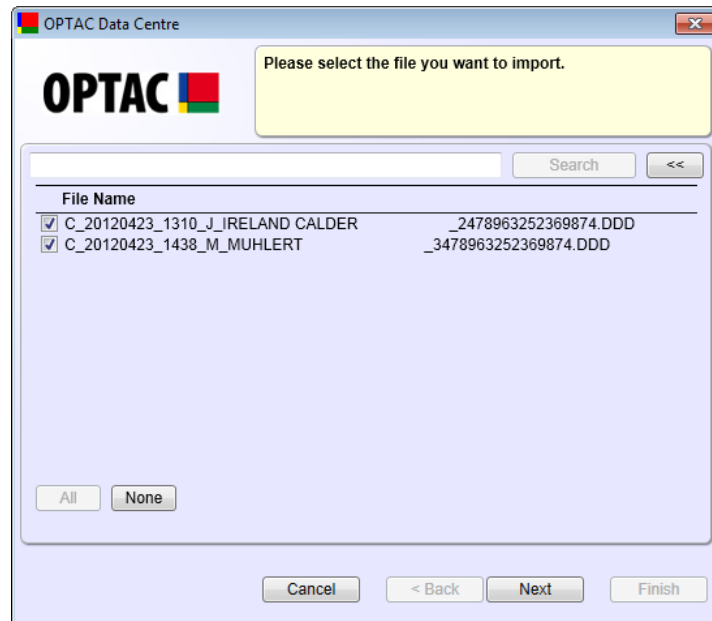


Figure 9

10. Select the 'Yes' option allow OPTAC to delete the data from the OPTAC Download Tool once successfully imported. Click 'Next' to start the import process.

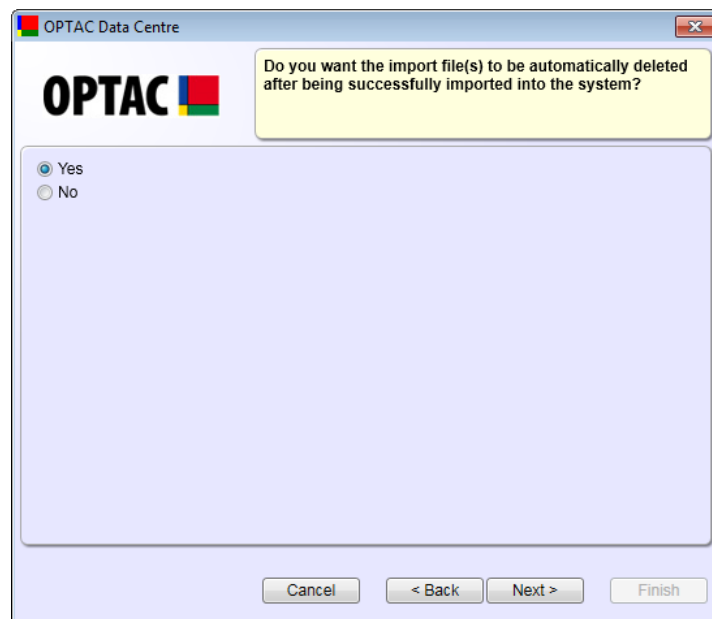


Figure 10

11. Once the import process has completed click 'Finish' to close the import screen.

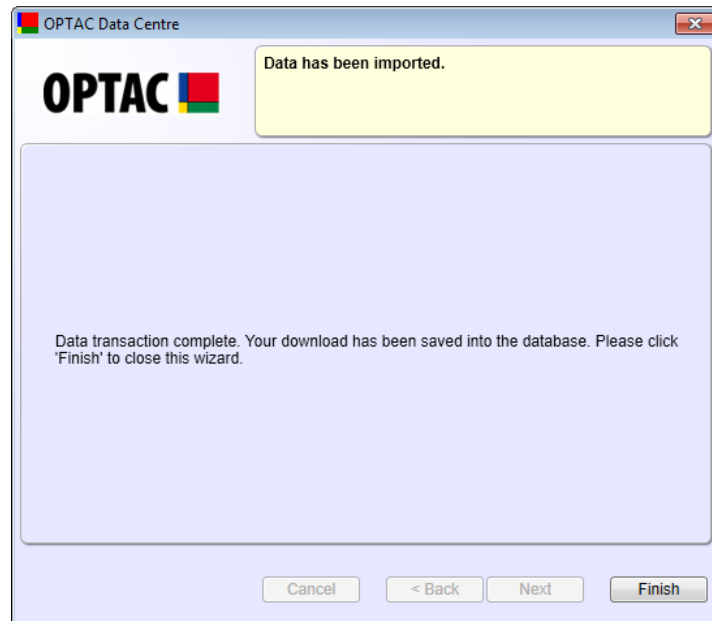


Figure 11